

# Setting up Microsoft Authenticator on iPhone

Requirements before setting up MFA:  
**3 things you will need:**

1. Computer
2. iPhone
3. Your Microsoft 365 Password



We're here to help! Use this guide while working with one of our engineers.



The **Microsoft Authenticator** adds an additional layer of security to your Microsoft 365 account you and your company's data protected.

**If you already have the app,** let your GadellNet engineer know and proceed to step 6.

If you need technical assistance, please reach out to [help@gadellnet.com](mailto:help@gadellnet.com) or call **314-942-7485**.



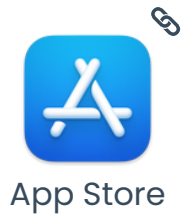
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The following steps should be completed on your **iPhone**.



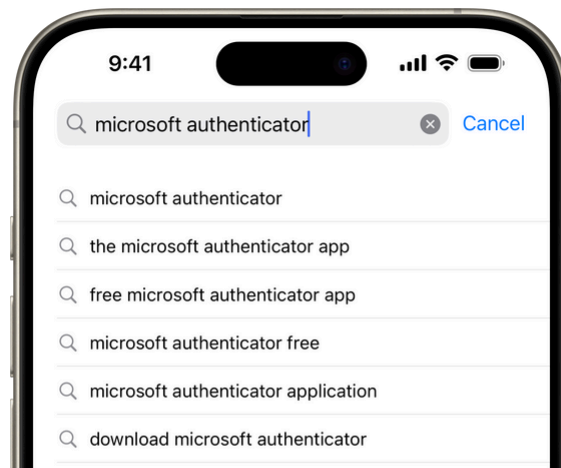
### Step 1

On your iPhone, open the **App Store**. Find this by swiping all the way to the right. Then find the app under the Utilities section.



### Step 2

In the App Store, search for **Microsoft Authenticator**. You might see it in the suggestions as you type.



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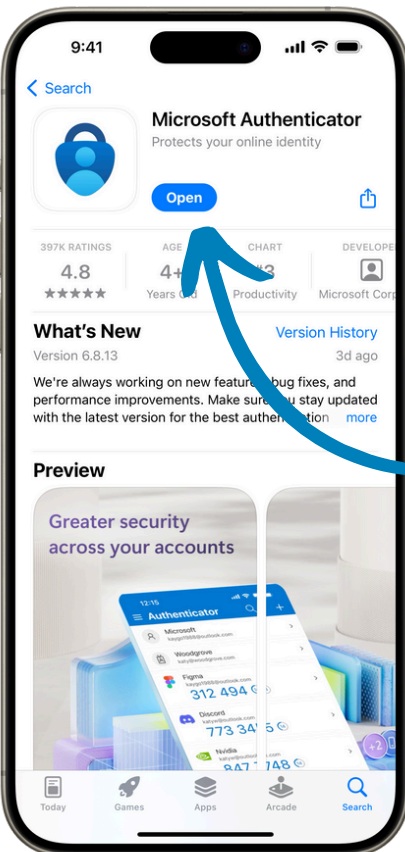
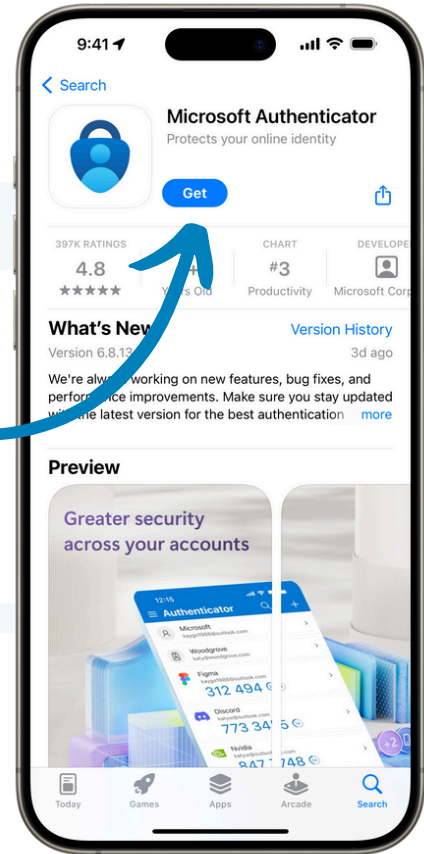




### Step 3

Select **Get** or . This option may vary depending on if you've downloaded the Microsoft Authenticator before.

You might be asked to provide your Apple Account password.



### Step 4

Once downloaded, tap **Open**.

Or, find the app by swiping your Home Screen all the way to the right and searching at the top.

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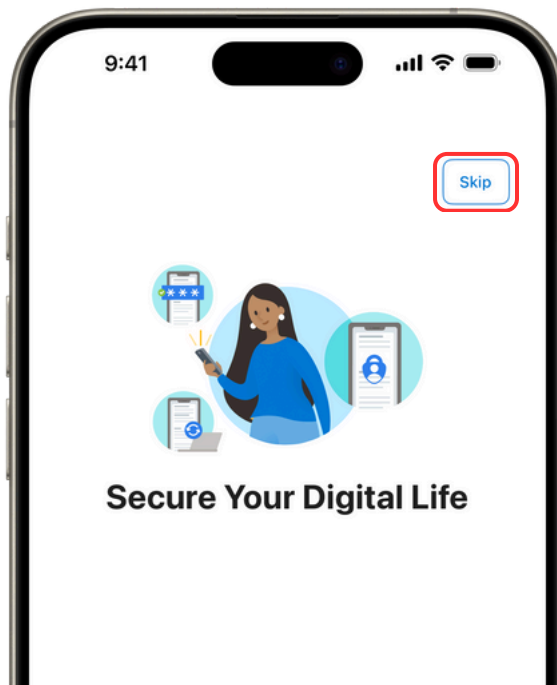
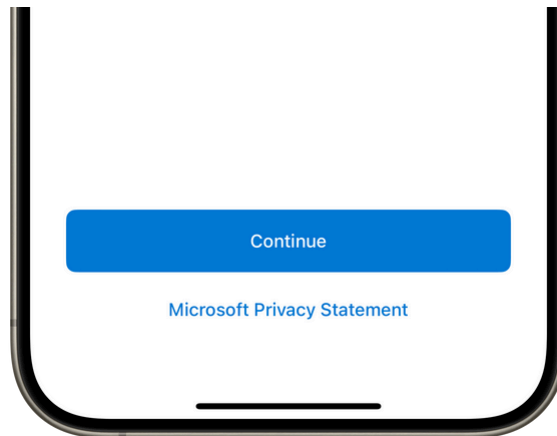
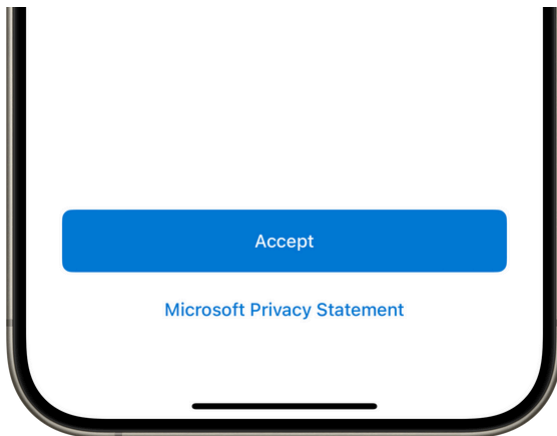
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## Step 5

Tap **Accept**, then **Continue**.

Tap **Skip**.

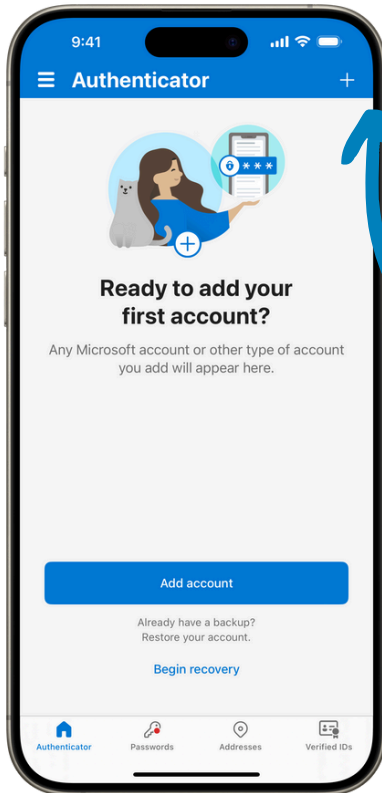


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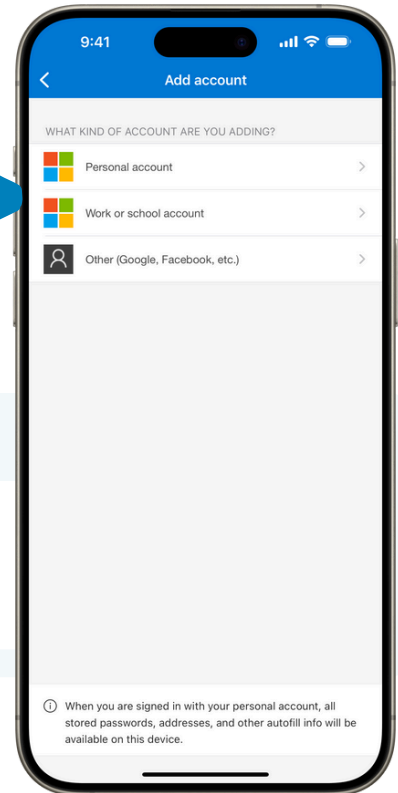
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The following steps should be completed on your **Computer**. Your GadellNet engineer will assist in navigating to **Office.com**.



## Step 6

Select the “+” button in the top right.



## Step 7

Select “**Work or school account**”

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## Step 8

Select **"Scan QR code"**, then **Allow**.

Add work or school account

Sign in

Scan QR code

Cancel

"Authenticator" Would Like to Access the Camera

May be needed to scan QR code to add a new account

Deny

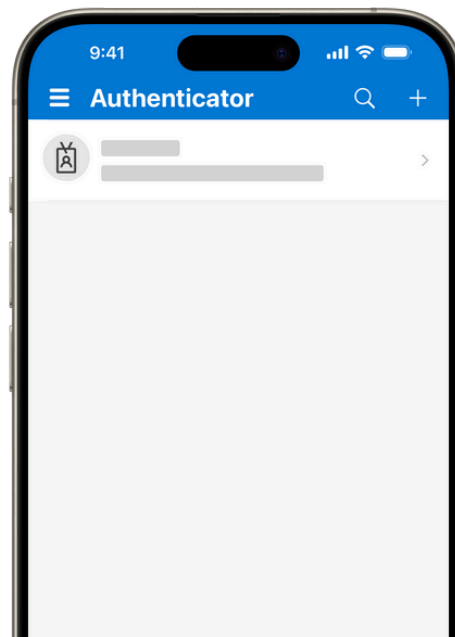
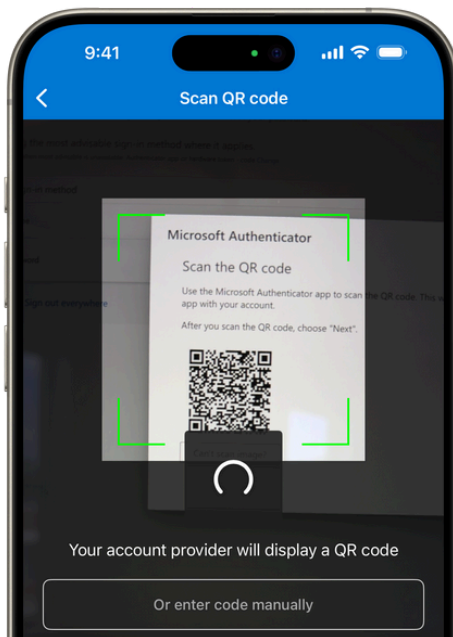
Allow



## Step 9

Point your iPhone's camera at your computer's display by **positioning the QR code inside the box**.

Once detected, the account will show up in the **account list**.



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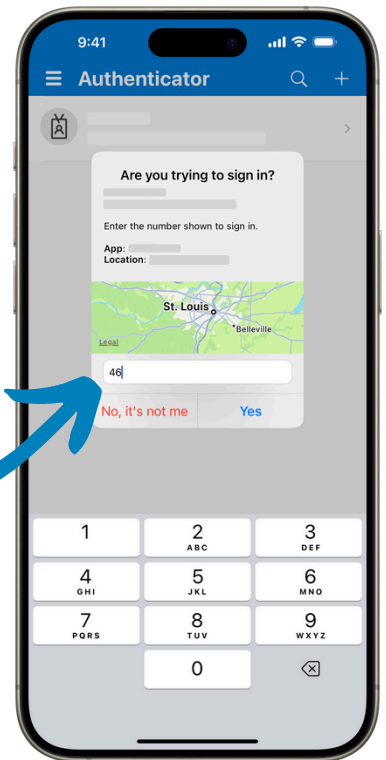
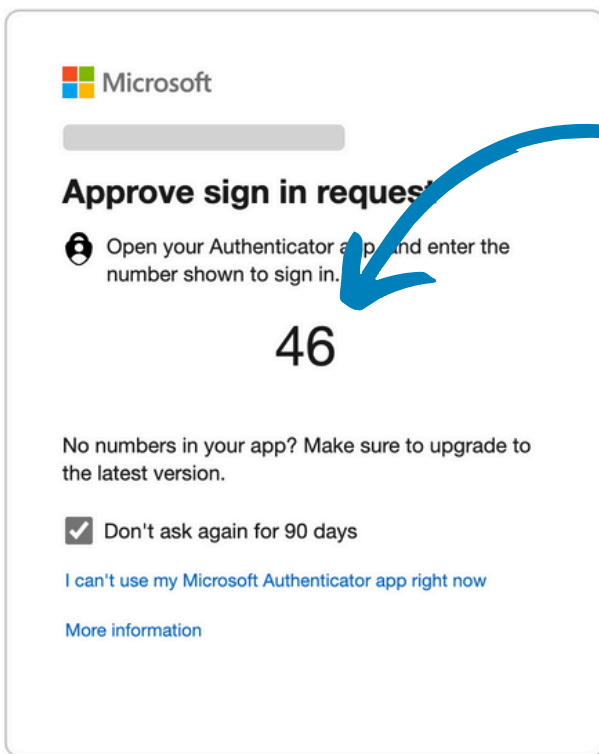
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# Congratulations!

You have successfully setup MFA on your Microsoft Account!



Each time you sign into a Microsoft service or connected apps, you might be prompted to use the **Microsoft Authenticator**. Just tap the notification and **enter the number shown**.



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